

**St Mary's Hampton CE Primary School, Hampton PTFA**  
**Minutes of the EGM held**  
**on Monday, 28 November 2022 at 8.00 p.m.**  
**on Zoom**

**Present:** Mrs Terri Goodwin (Chair – resigned)  
Ms Liz Weiss (Treasurer)  
Mrs Lucy Murphy (Secretary – resigned)

**In attendance:** Mrs Hayley Geering (Year 2 – class rep)  
Mrs Laura Court (Reception class rep)  
Mrs Victoria Hale (Year 2 & 5)  
Ms Emma Smith (Year 1 and Year 4)  
Mrs Ayisha Hitchcock (Year 3 & 1)  
Mrs Jenny McGowan (Year 1 – class rep)  
Mrs Louise Aldrich (Trustee)  
Mr David Aldrich (Year 3)

**1. Introduction**

The Chair welcomed all to the meeting online and thanked them for attending.

**2. PTFA Composition**

Terri Goodwin formally resigned as the Chair of the PTFA.

- a) Ayisha Hitchcock was nominated for the post of Chair by Hayley seconded by Emma
- b) Laura Court was nominated for the post of deputy chair by Louise and seconded by Jenny

Nominations accepted and Lucy will update the charity commission pages. The committee thanked Terri for her many years of service and dedication to the school. She would be spending time with Ayisha and Laura to hand over the role. **LM**

Terri noted that Lucy has submitted her resignation due to work commitments from the role of secretary and that this can be filled at the next meeting

**3. Christmas raffle**

The PTFA were approached with a couple of prizes for Christmas activities. It was felt that there was not sufficient time left to deliver the activity and that the Christmas Fair, in aid of Year 6's fundraising efforts, should not be piggy-backed.

Lucy and Laura to contact those who have donated prizes and ask them to roll over to Spring activity. **LM/LC**

**4. Christmas gifts for teachers**

The committee are waiting for a full list of teaching and support staff to share with class reps for gifting. Liz chased today and will share once available. Classes should start their collections now. **LW**

**5. Christmas trees**

Terri and Ayisha will oversee the delivery and distribution of trees on the 3<sup>rd</sup> of December. Ayisha has a fob and will be able to access/close the car park. **AH/TG**

**6. AGM**

Proposed AGM Date Thursday 26 January 2023 – A classlist announcement will need to be made a month in advance. **LW/LM**

**7. Date of next meeting**

Proposed Thursday 12<sup>th</sup> January 2023 and confirmed with Ayisha, Laura and Liz.