

St Mary's Hampton CE Primary School, Hampton PTFA
Minutes of the Committee Meeting held
on Thursday, 24 February 2022 at 8.00 p.m.
via Zoom

Present:

Mrs Terri Goodwin	(Chair)
Mrs Hayley Geering	(Deputy Chair)
Mrs Victoria Hale	(Secretary)
Ms Liz Weiss	(Treasurer)
Mrs Louise Aldrich	(Trustee)
Mrs Lucy Murphy	(Trustee)
Mrs Kirsty Urquhart-Davies	(Trustee)

In attendance:

Miss Amy Berry on behalf of St Mary's Hampton CE Primary School
Mrs Helen Vernon on behalf of St Mary's Hampton CE Primary School

Alex Elwood
Mrs Lisa Mainwaring
Mrs McGowan

Apologies:

Mrs Alison Heywood
Mrs Ruth McCann

Action

1. Introduction

The Chair welcomed all to the meeting.

2. Minutes of the Previous Meeting and Matters Arising

The minutes of the Meeting held on Thursday, 27 January 2022 were approved by the Committee.

The matters arising from the previous meeting were noted.

3. Funding

Playground Project

The Committee reviewed a presentation that had been prepared by Miss Berry to highlight ways in which the school playground could become a more interactive and inclusive experience for the children. There were a number of items for consideration and it was noted that a professional tradesman's advice would be sought for some of the proposed ideas, which included the construction of an outdoor stage.

Some of the items required would be sought via donations from parents such as materials for the proposed construction area and dressing up outfits. It was noted that the construction area would allow the children to have a creative space in which to explore utilising planks of wood, tyres and crates.

A map of the school was reviewed, which provided an overview of the proposed areas, the importance of fully utilising each area was noted. It was acknowledged that a specialist would be required to review the plan and advise on the best place for each of the areas to be positioned.

In response to a question raised concerning the seasonal usage of the individual areas, Mrs Vernon confirmed that thought would be given as to the placing of each area to maximise usage all year round.

The Committee discussed the budget required for the project. It was noted that for educational purposes a grant could be obtained, but a holistic view would need to be taken prior to funding individual items. Mrs Vernon confirmed that historically grants obtained had

also included funds that had been allocated pre submission. It was agreed that the Treasurer and Mrs Vernon would research appropriate grant options for the playground further.

HV/LW

The Committee thanked Miss Berry and she left the meeting.

The Committee discussed the proposed funding for the project from existing PTFA funds. It was noted that funding had been allocated to the following items:

- two Storage equipment boxes
- replenishment of the library books
- investment in the phonics reading scheme.
- additional resources for the ELSA programme
- additional material to ensure that the Sensory Garden was usable all year round (purchase of bark and boot scrapper)

Total allocated £5,140

The Treasurer confirmed that the current bank account balance was c. £17,000.

The meeting discussed the appropriate reserve to hold in the account and it was agreed £6,000 would be retained

Following due and careful consideration it was resolved that £6,000 would be allocated equally to IT and Playground funding.

4. Fundraising

The following fund raising events were noted by the Committee

25 February 2022 Break the Rules Day (year 6 leavers)

It was noted that the event would be run by year 6 to raise funds towards their leaving memorabilia/end of school event.

Mother's Day Craft Making

Mrs McCann had volunteered to run a craft day during school hours, to give the children an opportunity to make something for their mums.

31 March 2022 Mufti Day and Book sale (year 6 leavers)

It was noted that the event would be run by year 6 to raise funds towards their leaving memorabilia/end of school event.

4 May 2022 Bags2school Clothing Collection

Information would be circulated shortly asking parents to donate any unwanted items of clothing.

6 May 2022 Mufti Day (bottle or hamper item TBC)

Children would be asked to donate an item which could be included in a hamper that would feature as a raffle prize at the Jubilee Tea Party.

11 June 2022 – Platinum Jubilee Tea Party for the School Community

It was felt that the Jubilee tea party would be an ideal opportunity to run a smaller event together with what was a new PTFA team. This could be followed by a 'welcome' to the school fair in early September 2022.

Mrs McCann had volunteered to make a 'Jubilee Tea Towel' which would include all of the children's self-portraits for purchase by parents.

Fathers Day

Mrs Geering volunteered to run a project for each child to decorate a mug.

30 November 2022 Christmas Wreath Making Evening

Mrs McCann had volunteered to run the event again this year, together with the coordination of the children's Christmas card designs.

School Uniform Sales

It was noted that School Uniform sales would resume from next week.

5. Date of Next Meeting

It was agreed that a date for a future Committee meeting would be agreed in due course.

6. Any Other Business

Mrs Aldridge queried whether a parent support group could be considered for children with SEND. Mrs Vernon undertook to discuss with Mrs Creegan.

HV

Weekly News Letter

It was agreed that a PTFA note in the weekly newsletter would be discussed with Mr White. It was acknowledged that more could be done to promote the school lottery and easy fundraising.

Chair