

**St Mary's Hampton CE Primary School, Hampton PTFA**  
**Minutes of the Committee Meeting held**  
**on Thursday, 27 January 2022 at 8.00 p.m.**  
**via Zoom**

**Present:** Mrs Terri Goodwin (Chair)  
Mrs Victoria Hale (Secretary)  
Ms Liz Weiss (Treasurer)

**In attendance:** Mrs Louise Aldrich  
Mrs Hayley Geering  
Mrs Tracy George  
Mrs Lea Gossart  
Mrs Lucy Murphy  
Mrs Kirsty Urquhart-Davies

**Apologies:** Mrs Ruth McCann

**Action**

**1. Introduction**

The Chair welcomed all to the meeting.

**2. Minutes of the Previous Meeting and Matters Arising**

The minutes of the Annual General Meeting of the Committee held on Thursday, 13 January 2022 were approved by the Committee.

The matters arising from the previous meeting were noted.

**3. PTFA Constitution**

The meeting discussed the constitution of the Charity noting that the roles of the Chair, Vice Chair and Secretary were required to be fulfilled in order for the Charity to continue in existence.

Following due and careful consideration it was resolved that:

- i. Mrs Terri Goodwin remain as interim Chair until such time as the vacancy is fulfilled;
- ii. Mrs Victoria Hale remain in the position of Secretary until such time as the vacancy is fulfilled.
- iii. Mrs Hayley Geering be and is hereby appointed as Vice Chair with immediate effect;
- iv. Mrs Louise Aldrich, Mrs Lucy Murphy and Mrs Kirsty Urquhart-Hart be and are hereby appointed as Trustees with immediate effect; and
- v. The Secretary be instructed to make the requisite filings with the Charity Commission.

**VH**

The Chair placed on record her wish for the Committee to become a more inclusive group where the workload was shared collectively amongst its members and parent helpers.

**4. Fundraising**

The Committee discussed the priorities for fundraising, it was noted that throughout the previous year the PTFA had been raising funds towards making the school playground a more interactive and inclusive experience for the children. At present there was c.£16,500 of funds for allocation.

It had been disappointing to note that some funds had been allocated towards spaces such as the sensory garden which were not viable all year round. It was agreed that weather proofing areas in the playground surrounding the sensory garden and the climbing frame should remain

**TG**

a priority for future funding. The Chair agreed to discuss the matter further with the members of the Playground Committee.

It was acknowledged that the Committee would need to build a better relationship with the School in order to ensure that enrichment for the children was achieved. It was felt that it would be a good idea to gain input from staff representatives for further funding ideas.

The meeting discussed a number of fundraising ideas.

The Chair raised the possibility of the school partaking in the 2022 challenge whereby each child would be sponsored to try and raise £20.22.

It was agreed that Movie Nights would be the responsibility of class reps to arrange after seeking guidance from the school concerning the facilities available.

#### Platinum Jubilee

It was agreed that in order to celebrate HRH Queen Elizabeth's platinum jubilee, the PTFA would approach the school for permission to hold an event to mark the occasion. The format of the event and whether it would be held as either a street party, fun day or summer fair would be agreed at the next meeting.

#### Year Six Leavers

It was noted that a proposal containing potential dates for mufti/dress up days as a way to raise funds had been forwarded to the school for approval.

### **5. Date of Next Meeting**

It was agreed that a Committee meeting would be held on Thursday, 24 February 2022.

### **6. Any Other Business**

There being no further business the meeting was closed.